

School of Tally
(A Self-Study Paryas for simplified Education)

Tally 106
Contra Voucher Creation

The said voucher is used for

Cash Deposit

or

Cash Withdrawal

or

Inter Bank Transfer

(Business Houses banked with more than one bank)

(A) -For Cash Deposit



Gateway of tally (GOT)



Press 'F4' for Contra Voucher Entry



Account: Name of the Bank



Particulars: Cash

(B)-For Cash Withdrawal



Gateway of tally (GOT)



Press 'F4' for Contra Voucher Entry



Account: Cash



Particulars: Name of the Bank

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(C)-Inter Bank Transfer



Gateway of tally (GOT)



Press 'F4' for Contra Voucher Entry



Account: Receiver Bank Name (Where amount deposited)



Particulars: Payer Bank (from where amount withdrawn)

Contra Voucher Creation -Example

(Already created company named M/s SMD Marketing Co.)

Problem

1. Mr. Aggarwal deposited Rs.5, 000/- at ICICI bank.
2. Mr. Aggarwal withdrew Rs.50, 000/- from ICICI bank for office use.
3. Mr Aggarwal opens another bank account at HDFC Bank and transfer a sum of Rs.10000/- from ICICI bank

Solutions:

In the above problems only one new ledger account has to create as other account are already created or available in tally. To create HDFC account GOT-ALC.

For contra voucher creation the same **Press 'V' at GOT (Gateway of Tally) and then F4 for contra voucher.**

Solution to Problem 1 shall be as under:

Account: ICICI Bank

Particulars: Cash

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Accounting Voucher Creation SMD Marketing Company Ctrl + M

Contra No. 1 1-Apr-2019

Monday

Account: **ICICI Bank**
Cur Bal: 5,000.00 Dr

Particulars	Amount
Cash Cur Bal: 5,000.00 Cr	5,000.00
5,000.00	

Narration:
CASH DEPOSIT

Buttons: Q: Quit, A: Accept, D: Delete, X: Cancel

Right Panel (F1-F12): F1: Accounting Vouchers, F2: Date, F3: Company, F4: Contra, F5: Payment, F6: Receipt, F7: Journal, F8: Sales, F9: Purchase, F10: Reversing Journal, F11: Features, F12: Configure

Solution to Problem 2 shall be as under:

Account: Cash

Particulars: ICICI Bank

Accounting Voucher Creation SMD Marketing Company Ctrl + M

Contra No. 2 1-Apr-2019

Monday

Account: **Cash**
Cur Bal: 45,000.00 Dr

Particulars	Amount
ICICI Bank Cur Bal: 45,000.00 Cr	50,000.00
50,000.00	

Narration:
CASH WITHDRAWAL

Buttons: Q: Quit, A: Accept, D: Delete, X: Cancel

Right Panel (F1-F12): F1: Accounting Vouchers, F2: Date, F3: Company, F4: Contra, F5: Payment, F6: Receipt, F7: Journal, F8: Sales, F9: Purchase, F10: Reversing Journal, F11: Features, F12: Configure

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Solution to Problem 3 shall be as under:

Account: HDFC Bank

Particulars: ICICI Bank

The screenshot displays the 'Accounting Voucher Creation' window for 'SMD Marketing Company'. The voucher is a 'Contra' type, numbered '3', dated '1-Apr-2019 Monday'. The account is 'HDFC Bank' with a current balance of '10,000.00 Dr'. The particular is 'ICICI Bank' with a current balance of '55,000.00 Cr'. The amount for this entry is '10,000.00'. The narration is 'BANK TRANSFER'. A dialog box asks 'Accept?' with 'Yes' and 'No' options. The interface includes a menu bar at the top with options like Print, Export, E-Mail, Upload, TallyShop, Language, Keyboard, Control Centre, Support Centre, and Help. A vertical toolbar on the right contains function keys F1 through F12. The bottom status bar shows 'Ctrl + N'.